

Voting Time

A. For Full Time Teaching Faculty

Full time teaching faculty members should plan, whenever possible, to vote in elections at a time that does not overlap with courses or other major campus responsibilities. Should a teaching faculty member need to be absent from a class to vote, he/she should inform the department chair in advance of what alternative arrangements have been made for the class(es) that day.

(8/00)

B. For Administrative Staff with Faculty Rank, and
Academic Support Staff with Faculty Rank

Staff members who are registered voters, if they so request, shall be granted absence up to two hours with pay for the purpose of voting on Presidential election days. This time off will be scheduled by a supervisor at either the beginning or end of the work period or other times most advantageous to maintaining work schedules.

(7/98)