

Leave of Absence

1. For Full Time Teaching Faculty

A teaching faculty member may request a leave of absence for purposes of study or for illness. The request should be addressed to the provost/vice president for academic affairs. The leave may extend for a time period of not less than one semester and not more than 2 years. It is generally expected that the faculty member will return to his/her teaching duties at the expiration of the leave of absence.

(7/02)

2. For Administrative Staff with Faculty Rank, and Academic Support Staff with Faculty Rank

Staff members should consult the *Elon University Staff Manual*, Section V., “Leave Programs,” to find information on existing leave opportunities.

(7/98)