Work Site Sign-in / Sign-out Record

Event Name: *Hurricane Zack* *Wash. DC* **County**

Site *Jones Elementary School* **Date** *June 19, 2006*

Site Supervisor *Fred Smith* **Phone** *890-123-4567*

Please read before signing: I have received safety instructions for working at this site and agree to follow the safety procedures and the directions of the site supervisor.

Sign your name, times in & out, and the type of work you did today (e.g. cleanup, repair, sorting)

Volunteer's Name	Time In	Time Out	Time In	Time Out	Total Hours	Type of Work